

McKinley County EMS Advisory Board

Meeting Minutes

Chairman: Brent Mowrer
Vice: Ken Hoffman
Sectary: Ken Hoffman

July 12, 2006, McKinley County Fire Office.

Present: Ken Hoffman, Danette Leggitt, Jon Fouser, John Henderson, Linda Richards, Theresa Yazzie.

Absent: Brent Mowrer
Vikki Fanning, excused

Agenda: Approved with 1 exceptions

1. Last minute change of bylaw change in time of meeting, proposed 1730 hours.

Past Meeting Minutes: were read and approved with the exception in grammertical errors and Ms. Leggitts last name.

Old Business:

- Bylaws and the approval was discussed.
- Mr. Hoffman advised that the bylaws are up at the Managers Office for recognition by McKinley County as a organization

NEW BUSINESS

Nominations:

Nominations for chief officers was presented for all 3 positions.

- Mr. Hoffman asked for a nomination for Chairman, this was seconded by Jon Fouser and all approved.
- Nomination for Vice Chair was given to Jon Fouser, seconded by Mr. Hoffman and all approved.
- A discussion ensued about the nomination for the position of Sectary, it was decided that interested, but currently non-attending board members can be nominated. Vikki Fanning was nominated by Danette and seconded by Linda and approved by all.

Interim Sectary appointment:

- Appointment of the interim sectary was tabled due to lack of attendee's.

Appointment of Parliamentarian:

- Tabled due to lack of attendee's

Appointment of Standing Subcommitties:

- Tabled until more participants are available, will be revisited every meeting until established.

State of the County/City:

Brent Mowrer was unavailable for City business, Mr. Hoffman advised that new protocols are in works, end of FY-06 involved some carry over. Also equipment is being purchased for the training facility and trailer including the trailer.

Additional subcommitties:

Educational subcommittee: Tabled

QA Subcommittee

- Question 1. Should this be part of the EMS Advisory or separate.
 - Majority ruled that this should stay separate for now
- Ensued discussion on 100% QA for all County EMS runs, Mr. Hoffman advised that he does not have the time to do by himself however will formulate a plan to perform this critical task and will advise on next meeting. Jon Fouser and Linda Richards Suggested peer review system.
 - Question 2. would all services take part in a regional blind QA process to enhance Regional EMS
 - Majority ruled this should be tabled

PHI Helicopter address, Jon Fouser

PHTLS interest was discussed, it was decided that the area EMS would be interested in this course, recent course in Cibola County filled to over capacity, Jon and Ken will attempt to get this setup for August.

Helicopter Use, was discussed as some recent calls may have benefited the patient if Helicopter was used. Direct scene evacuation may benefit patients as a direct admission to UNM cannot be denied and would decrease the amount of time patients sit in lower level facilities (COBRA and Intalla). Discussion included more classes in the mid southern districts. Jon and Ken will coordinate. Also Jon will help write a protocol for inclusion into the county protocol.

No other discussion

Injury Prevention presentation, Theresa Yazzie

Training:

Roger Haynes was placed onto the agenda to talk about an educational committee or subcommittee however was not present and was excused from the agenda

Appointment

By Laws:

The participants were presented with a working copy of the bylaws via Projection, changes were discussed and voted upon with immediate corrections. Each section and article was thoroughly discussed. As for voting entities, initially McKinley County Volunteers were to be divided into 4 zones with 4 votes; some on the board felt this was unfair despite the vice's argument that the 160+ EMS personnel need equal representation and the zoning was loosely based upon a districting model. The board voted to have the McKinley County volunteers represented by one vote however will support an amendment in the future if zoning and more representation is required.

Other significant changes included terms of office, non-participation, reentry and quorum definitions.

Completed By-laws were voted upon and ratified, Brent Mowrer will take a copy to the city for entry into record and city recognition and Ken Hoffman will do the same for the county.

Current Officers:

It was agreed that the current officers will remain in office until a full process of election is performed. Also the Vice will represent the area at the Region I Advisory until the full electoral process is carried out. John Henderson was appointed by Ken Hoffman to represent the Volunteers.

Overlap of election:

It was agreed that the Vice Chair's term for the initial elections (2006) will only be one year due to the election occurring on an even year.

Next Meeting:

Will occur according to bylaw, at the FMO

Meeting Adjourned: